



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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Marilyn Kliber
(231) 723-3331
CONTROLLER/ADMINISTRATOR
Thomas Kaminski
(231) 398-3500

WAYS & MEANS COMMITTEE

Tuesday, March 10, 2009
8:30 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

AGENDA

- 1) 8:30 A.M. - Finance Report - Jeri Lyn Prielipp, Financial Assistant
- 2) 8:45 A.M. - Peggy Falk, Equalization Director, will appear before the Committee to provide information and recommendations regarding the following topics:
 - A) A request from the Grand Traverse Regional Land Conservancy for updated parcel data for the entire County in ArcView compatible format, annually at a reduced price or donation. Ms. Falk spoke to this organization by telephone and the County Controller/Administrator's Office received correspondence dated February 24, 2009 requesting this information. (APPENDIX A = Correspondence dated February 24, 2009 from Grand Traverse Regional Land Conservancy)
 - B) Ms. Falk and Russell Pomeroy, County Treasurer, will provide information to the Committee regarding confusion over a property tax bill which was sent to the Road Commission for the Kaleva building.
- 3) Mark DiBenedetto, Drain Commissioner, will appear before the Committee to request funding in an amount up to \$2,700 to contract with an engineer and an attorney for the purpose of reviewing all drains in the County in preparation for setting up a County Drain Fund, which could pay for future maintenance of County drains. (APPENDIX B)
- 4) 9:30 A.M. - Chuck Haemker, Library Director, will appear before the Committee to report on the Library's recent purchase of property.
- 5) Miscellaneous Information/Discussion Items.
 - A) Discussion regarding vehicle purchase proposals. (APPENDIX C)
 - B) Federal Qualified Health Center.
 - C) Manistee County Prosecuting Attorney and Manistee County Ordinance Enforcement Contract with the City of Manistee.
 - D) Update on County Audit.
- 6) Other Items from Committee Members.
- 7) Adjournment.



(APPENDIX A)

February 24, 2009

Thomas Kaminski
Manistee County Controller/Administrator
415 Third St.
Manistee, MI 49660

RECEIVED
FEB 27 2009

Mr. Kaminski:

Please accept this letter as a request from the Grand Traverse Regional Land Conservancy to Manistee County for updated parcel data for the entire county in ArcView compatible (shapefile) format, annually at a reduced price or donation.

As you know, one of the roles the Conservancy serves in the community is assisting the DNR and local units of government in acquiring land for preservation and public use. To date, the Conservancy has assisted the State in acquiring 55 acres in Manistee Township previously owned by the Bifoss family. GTRLC also assisted Arcadia Township acquire the 10 acre Arcadia South Beach parcel. In addition to those two projects GTRLC is currently working with the county to help acquire the Man-Made Lake parcel.

In order to best serve our governmental partners, having up-to-date parcel information is critical.

In order for the parcel data to match the GIS data we currently use we will need the parcel data to be projected in NAD83, MI Georef, meters or a compatible projection.

Should you have any questions, I can be reached at (231)929-7911. Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Okma".

Mike Okma
Conservation Easement Steward
Grand Traverse Regional Land Conservancy
3860 N Long Lake Rd., Suite D
Traverse City, MI 49684

mokma@gtrlc.org

3/2/09
Peggy:
What is your recommendation
on this request?
Peggy

10:06 am

FUND 101 - GENERAL FUND

From Dept 275 DRAIN COMMISSIONER To Dept 275 DRAIN COMMISSIONER

ACCOUNT	DESCRIPTION	2008-09 AMENDED BUDGET	YEAR-TO-DATE THRU 02/28/09	CUR. PERIOD ACTIVITY	AVAILABLE BALANCE	% OF BUDGET USED
Dept 275: DRAIN COMMISSIONER						
Expenditures						
702.000	SALARY - ELECTED OFFICIAL	3,785.00	1,615.61	298.38	2,169.39	42.68
716.000	FICA	290.00	123.59	22.82	166.41	42.62
716.008	WORKERS COMPENSATION	58.00	0.00	0.00	58.00	0.00
727.000	OFFICE SUPPLIES	100.00	40.06	37.30	59.94	40.06
800.000	CONTRACTED SERVICES	2,000.00	1,350.00	0.00	650.00	67.50
812.000	DUES AND FEES	250.00	0.00	0.00	250.00	0.00
860.000	TRAVEL	500.00	1,006.97	348.40	(506.97)	201.39
999.003	TRANSFER OUT - DEPT CONTINGENCY	0.00	(1,266.00)	0.00	1,266.00	100.00
Total Expenditures		6,983.00	2,870.23	706.90	4,112.77	41.10
Net - Dept 275		(6,983.00)	(2,870.23)	(706.90)	(4,112.77)	
FUND 101:						
REVENUES:						
EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES AND EXPENDITURES		6,983.00	2,870.23	706.90	4,112.77	41.10
		(6,983.00)	(2,870.23)	(706.90)	(4,112.77)	

(APPENDIX B-1)

PRINTED:

11/24/08 10:43:56

TRIAL BALANCE
MANISTEE COUNTY
 Balance As Of 09/30/2008

PAGE 1

B-2

		---- Balance ----	
GL#	Description	Debit	Credit
216-000-001.000	CASH	157,298.13	
216-000-202.000	ACCOUNTS PAYABLE		
216-000-390.000	FUND BALANCE		
216-000-390.001	COMMISSIONERS		2,628.13 8,268.13
216-000-390.002	COUNTY ADMINISTRATOR		5,164.00 8,037
216-000-390.003	CIRCUIT COURT		17,002.53
216-000-390.004	DISTRICT COURT		6,860.82 9,604.82
216-000-390.005	FRIEND OF THE COURT		5,928.00 6,863
216-000-390.006	PROBATE COURT		11,653.00 16,932
216-000-390.007	COUNTY CLERK		2,787.00 5,172
216-000-390.008	EQUALIZATION DEPARTMENT		4,287.70 5,324.70
216-000-390.009	PROSECUTING ATTORNEY		11,005.00 19,314
216-000-390.010	REGISTER OF DEEDS		6,882.51
216-000-390.011	COUNTY TREASURER		154.00
216-000-390.012	BUILDING & GROUNDS		7,202.48
216-000-390.013	SHERIFF DEPARTMENT		24,091.00 68,978
216-000-390.014	EMERGENCY SERVICES		3,928.08
216-000-390.015	ANIMAL CONTROL		14,316.50
216-000-390.016	MEDICAL EXAMINER		2,800.00 8,023
216-000-390.017	VETERANS TRUST		5,812.78 8,618.78
216-000-390.018	MSU EXTENSION		744.00 1,185
216-000-390.019	PLANNING DEPARTMENT		12,796.60
216-000-390.020	DRAIN COMMISSIONER		2,560.00 3,826
216-000-390.021	JAIL		1,752.00
216-000-390.022	JUVENILE SERVICES		5,058.00 14,149
Total - All Funds		157,298.13	157,298.13 248,330.13

VEHICLE PROPOSALS
3/09

(APPENDIX C-1)

MANISTEE FORD - ROB PEPERA

2009 Ford Escape XLS 4x4

4 wheel drive

Mileage Rating = 19 city, 25 highway

Engine = 2.5L 6 cylinder

Delivery = 4-8 weeks

Warranty = 3 yr./36,000 mile bumper to bumper; 5 yr./60,000 mile power train

Safety Rating = 5 star frontal/5 star side/3 star rollover

Price = \$18,098.00

2009 Ford Escape XLS FWD

Front wheel drive

Mileage Rating = 20 city, 28 highway

Engine = 2.5L 6 cylinder

Delivery = 4-8 weeks

Warranty = 3 yr./36,000 mile bumper to bumper; 5 yr./60,000 mile power train

Safety Rating = 5 star frontal/5 star side/3 star rollover

Price = \$16,549.00

NOTE: Per Rob Pepera 2009 Ford Escape Hybrids are no longer available under municipal pricing and 2010 Ford Escape Hybrid front wheel drive pricing will be available on 4/13/09. Approx. 8-10 weeks delivery. Mileage 34 city, 30 highway. Pricing will probably be in mid 20's.

BENCHLEY BUICK, PONTIAC, GMC - JIM MOWRY

2009 Pontiac Vibe 2SL26 4DR HB FWD W/1SA

Front wheel drive (per Jim Mowry on 3/5/09, now has an all wheel 2009 in stock)

Mileage Rating = 26 city, 31 highway

Engine = 1.8L variable valve timing intelligence 4 cylinder

Delivery = In stock and ready for immediate delivery

Warranty = 3 yr./36,000 mile basic; 5 yr./100,000 mile drive train; 6 yr./100,000 mile corrosion; 5 yr./100,000 mile roadside assistance

Safety Rating = 5 star frontal/5 star side driver/4 star side rear passenger/4 star rollover

Price = \$17,759.00 (approx. \$2,000 more for all wheel drive)

2010 Pontiac Vibe 2SM26 4DR HB AWD

All wheel drive

Mileage Rating = 20 city, 26 highway

Engine = 2.4L variable valve timing intelligence 4 cylinder

Delivery = 8-10 weeks

Warranty = 3 yr./36,000 mile basic; 5 yr./100,000 mile drive train; 6 yr./100,000 mile corrosion; 5 yr./100,000 mile roadside assistance

Safety Rating = 5 star frontal/5 star side driver/4 star side rear passenger/4 star rollover

Price = \$20,342.00

(C-2)

2009 Pontiac G6 2ZG69 4DR SdN W/1SA

Front wheel drive

Mileage Rating = 22 city, 30 highway

Engine = Ecotec 2.4L 4 cylinder

Delivery = In stock and ready for immediate delivery

Warranty = 3 yr./36,000 mile basic; 5 yr./100,000 mile drive train; 6 yr./100,000 mile corrosion; 5 yr./100,000 mile roadside assistance

Safety Rating = 5 star frontal drive/4 star frontal passenger/5 star side driver/5 star side rear passenger/4 star rollover

Price = \$17,820.00

YATES CHEVROLET-CADILLAC, INC. - ROBERT YATES

2009 (?) Chevrolet Malibu Hybrid

Front wheel drive (?)

Mileage Rating = 26 city, 34 highway

Engine = Ecotec 2.4L 4 cylinder

Delivery = 6-9 weeks

Warranty = 5 yr./100,000 mile transferable power train limited warranty, plus roadside assistance and courtesy transportation

Safety Rating = 5 star frontal and side impact

Price = \$24,819.00 less \$1,500 rebate through March 2, 2009 = \$23,319.00

2009 (?) Chevrolet Impala LS

Front wheel drive (?)

Mileage Rating = 19 city, 29 highway (also E85 capable 14 city, 22 highway)

Engine = 3.5L 6 cylinder

Delivery = 4-6 weeks

Warranty = 5 yr./100,000 mile transferable power train limited warranty, plus roadside assistance and courtesy transportation

Safety Rating = 5 star frontal and impact

Price = \$22,481.55 less \$3,250 rebate through March 2, 2009 = \$19,231.55

* Allows for several different cargo configurations

2009 (?) Chevrolet Malibu 1LS

Front wheel drive (?)

Mileage Rating = 22 city, 33 highway

Engine = ?

Delivery = 4-6 weeks

Warranty = ?

Safety Rating = ?

Price = \$21,086.73 less \$2,750 rebate through March 2, 2009 = \$18,336.73